



WELWYN HATFIELD

EXECUTIVE MEMBER DECISION NOTICE

LOCAL GOVERNMENT ACT 2000 SECTION 9E

1 EXECUTIVE MEMBER

Councillor Fiona Thomson

2 TITLE OF REPORT

Award of Footways contract.

3 DECISION TAKEN

To award a three-year contract, with the option to extend by one year, commencing on 1 October 2022 to Henderson & Taylor Public Works Limited for Footway repairs.

4 IF URGENT, REASONS FOR URGENCY

Not urgent.

5 DETAILS OF EXECUTIVE MEMBER

Name Councillor Fiona Thomson

Signature _____

Date this decision was taken _____ 21 July 2022 _____

Date of circulation/publication of this decision _____ 22 July 2022 _____

6 EXPLANATION/BACKGROUND:

6.1 The council owns and has maintenance responsibilities for a number of footways and other hardstanding areas. There is also a requirement to install new hardstanding and pathways from time to time. The current contract expires at the end of September 2022 and a new contract is required to be put in place so that the various user departments can call off from the framework.

6.2 In February 2022, the General Procurement Board agreed the evaluation criteria and term of contract (3 years with a possible one-year extension) for the footways repair contract.

6.3 Following an open tender process, Henderson and Taylor Public Works Limited scored the highest against the evaluation criteria. The scoring can be found in Appendix 1.

6.4 Legal Implications:

The procurement has been undertaken in accordance with the Public Contracts Regulations 2015.

6.5 Financial Implications:

The contract is based on schedule of rates with each requirement being called off as required. With CPI added the prices this year are 24.87% less than the last tendered rates in 2018. This would equate to a saving of approximately £57,000.00 per annum, assuming the same usage.

6.6 Risk Implications:

As with all procurements, there is a risk of challenge by the unsuccessful bidder.

6.7 Alternative options considered and reasons for their rejection (if any):

The service could be delivered in house, but the council does not have the infrastructure to do this so this option was rejected.

7 BACKGROUND PAPERS USED TO INFORM THE DECISION

7.1 Appendix 1 – Tender evaluation results.

8 DETAILS OF ANY MEMBERS OR OFFICERS WHO HAVE DECLARED AN INTEREST IN THIS MATTER AND NATURE OF ANY SUCH INTEREST AND ANY DISPENSATIONS GRANTED

8.1 None.

9 ADDITIONAL CONFIDENTIAL OR EXEMPT INFORMATION CONSIDERED

9.1 Yes – Appendix 1.

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Appendix 1

